UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 1000

No. 20, Ward Place,
Colombo 07.

January 8, 2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PAYMENTS OF ACADEMIC AND RESEARCH ALLOWANCE IN TERMS OF BUDGET PROPOSALS -2013

Your reference is invited to Commission Circular 961 of 05.08.2011, Establishments Circular Letter No. 09/2011 dated 19.04.2011 as amended by Establishments Circular Letter No. 11/2011 dated 11.07.2011 with regard to the payments of Academic and Research Allowance to academic staff in the university system and also Commission Circular No. 955 of 28.04.2011 related to the above allowances.

02. The Secretary to the Treasury of the Ministry of Finance and Planning by his letter No. DMS/E1/54/7/313/2 of 21.12.2012 has informed that in terms of the budget proposals -2013, the following allowances presently paid to the university academic staff be revised as given below ;

(i) Academic Allowance

Category	Present rates of Academic Allowance	**Revised rates of Academic Allowance**
Lecturer(Probationary)	39.75%	**60%**
Lecturer	58.00%	**75%**
Senior Lecturer Gr II	64.00%	**80%**
Senior Lecturer Gr I	64.00%	**80%**
Associate Professor	66.00%	**85%**
Professor	66.00%	**85%**
Senior Professor	61.00%	**85%**

The payment of revised academic allowance should be made in two installments i.e. 50% of the increase be made from January 01, 2013 and the balance 50% from July 01, 2013.

(ii) Research Allowance

The research allowance paid at present is revised from 25% to 35% of the basic salary with effect from January 01, 2013.

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03. Calculation of revised academic and research allowances based on the basic salary is shown in the table annexed hereto.

04. As instructed by the Secretary to the Treasury, Higher Educational Institutions are further informed to consider the academic allowance for the purpose of computing contributions to the University Provident Fund (UPF) and the Employees Trust Fund (ETF) with effect from January 01, 2013.

05. The procedure to be followed in recovering the arrears of employer's and employee's contributions of the Academic Allowance to the UPF and ETF will be notified in due course.

06. With the implementation of this circular, the provisions of Commission Circular No. 961 dated 05.08.2011 are annulled.

07. Please take action accordingly.

Prof. Gamini Samaranayake
Chairman

Copies :

1. Secretary/ Ministry of Higher Education
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Chief Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/9/86

Payment of Academic and Research Allowances with effect from 01.01.2013

	1	2	3	4	5				6	7	8	9	10
	Post	Initial salary step	**Research Allowance (35%)**	Existed Academic Allowance	**Revised Academic Allowance**				**Increase of Acad. Allowa-nce (5-4)**	**50% of incre-ase**	Special Allowance (15%)	Cost of Living Allowance	Monthly salary w.e.f 01.01.2013 (2+3+4+7+8+9)
					85.00%	**80.00%**	**75.00%**	**60.00%**					
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Senior Professor	67100.00	23485.00	40931.00	57035.00				16104.00	8052.00	10065.00	6600.00	156233.00
2	Professor	56505.00	19776.75	37293.30	48029.25				10735.95	5367.98	8475.75	6600.00	134018.78
3	Associate Professor	49945.00	17480.75	32963.70	42453.25				9489.55	4744.78	7491.75	6600.00	119225.98
4	Senior Lecturer, Grade I	45545.00	15940.75	29148.80		36436.00			7287.20	3643.60	6831.75	6600.00	107709.90
5	Senior Lecturer, Grade II	39755.00	13914.25	25443.20		31804.00			6360.80	3180.40	5963.25	6600.00	94856.10
6	Lecturer	35015.00	12255.25	20308.70			26261.25		5952.55	2976.28	5252.25	6600.00	82407.48
7	Lecturer (Prob.)	27775.00	9721.25	11040.56				16665.00	5624.44	2812.22	4166.25	6600.00	62115.28

Payment of Academic and Research Allowances with effect from 01.07.2013

	1	2	3	4				5	6	7
	Post	Initial salary step	**Research Allowance (35%)**	**Full Amount of Revised Academic Allowance**				Special Allow-ance (15%)	Cost of Living Allow-ance	Monthly salary w.e.f 01.07.2013 (2+3+4+5+6)
				85.00%	**80.00%**	**75.00%**	**60.00%**			
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Senior Professor	67100.00	23485.00	57035.00				10065.00	6600.00	164285.00
2	Professor	56505.00	19776.75	48029.25				8475.75	6600.00	139386.75
3	Associate Professor	49945.00	17480.75	42453.25				7491.75	6600.00	123970.75
4	Senior Lecturer, Grade I	45545.00	15940.75		36436.00			6831.75	6600.00	111353.50
5	Senior Lecturer, Grade II	39755.00	13914.25		31804.00			5963.25	6600.00	98036.50
6	Lecturer	35015.00	12255.25			26261.25		5252.25	6600.00	85383.75
7	Lecturer (Prob.)	27775.00	9721.25				16665.00	4166.25	6600.00	64927.50